

CHELAN COUNTY COMMISSIONERS  
MINUTES OF DECEMBER 4&5, 2023

**Monday, December 5, 2023**

**8:30:54 A.M. Opening – Pledge of Allegiance**

Chairwoman Gering calls the meeting to order. Present for session are Commissioners Overbay and Smith, County Administrator Cathy Mulhall, Economic Services Director Ron Cridlebaugh, and Clerk of the Board Anabel Torres.

**8:32:21 A.M. Chelan County Sheriff Mike Morrison**

Discussion

1. Departmental Update
2. BHU Updates
3. New Hire Interview Schedule/Process
4. Executive Session: Pending Litigation

**8:39:38 A.M. Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Amendment to Manson School District SRO Contract for 2023-24-add on

20231204A5-12

**8:39:38 A.M. Continued Departmental Discussion**

**8:59:13 A.M. Executive Session RE: Pending Litigation**

Upon motion and second by Commissioners Overbay and Smith, the Commission unanimously approves to move into a 15-minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Prosecuting Attorney Robert Sealby matters relating to potential litigation.

**Extend Executive Session by 37 minutes– *Public Notified***

**9:51:12 A.M. Move back to regular session**

**Public Comment Period- *No public comment provided***

**9:52:40 A.M. Consent Agenda**

Upon motion and second by Commissioners Overbay and Smith, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Amendment of 11/20/23 Minutes-add on
3. Vouchers as submitted and listed

4. Payroll Changes:

- a) Evangelina Escalera, Auditor – Step Increase
- b) Amorlita K. Vargas, Juvenile – New Hire, Extra Help
- c) Apolonio Velasco Rivera, Parks – Other, Laid-Off
- d) Jose Hernandez, Sheriff – Other, Union Affiliation
- e) Erika Hamilton, Sheriff – Other, Union Affiliation
- f) Courtney Beutler, Sheriff – Other, Union Affiliation
- g) Janalyn Brincat, Sheriff – Retirement
- h) Zachary Cutshall, Regional Justice Center – Other, Longevity Increase

9:52:50 A.M. **Board Discussion**

- Transportation Improvement Board
- Opioid Abatement Council
- Central Washington Initiative Meeting Update
- Chelan County Forest Products Campus Summit
- Tri-commission Meeting

10:02:49 A.M. **County Administrator Cathy Mulhall**

Discussion

1. WSU Extension Director Margaret Viebrock – Program Update
2. (10:15am) Assessor Wes Cornelius RE: Office re-organization
3. HR Update – PW office position consolidation

10:43:41 A.M. **Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Agreement No. ICA24005 with Washington State Office of Public Defense  
20231204A5-1
2. Interlocal Agreement for the Provision of District Court Services  
20231204A5-2
3. Prosecution Service Agreement with the City of Entiat  
20231204A5-3
4. Resolution #**2023-108** RE: Amendment to 2023 Financial Policies (Res.2022-172)

10:45:35 A.M. **Recess**

11:02:56 A.M. **Back in session**

11:03:09 A.M. **Natural Resources Director Mike Kaputa**

Discussion

1. Contract for Professional Services with Anchor QEA, LLC, for Cascade Orchards Irrigation Company Project Support
2. Timberland Services Agreement with American Forest Management for Nason Ridge Community Forest Treatment Unit Planning
3. Resolution of Support for Lake Chelan Bureau of Reclamation WaterSMART Cooperative Watershed Management Program Grant Application
4. Recommendation to Award and Execute Agreement (Small Works Roster) with Empire EWP, LLC, for Beaver Creek Well Set-Up Project
5. Agreement with Natural Systems Design for Nason Creek River Mile 12 Floodplain Reconnection Project Final Design
6. Supplement to Agreement with Cascadia Conservation District for Lake Chelan Twenty-Five Mile Creek Post-Fire Implementation and Monitoring Plan
7. Departmental Re-Organization
8. Other

**11:32:44 A.M. Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows:

1. Contract for Professional Services with Anchor QEA, LLC, for Cascade Orchards Irrigation Company Project Support 20231204A5-4
2. 2. Timberland Services Agreement with American Forest Management for Nason Ridge Community Forest Treatment Unit Planning 20231204A5-5
3. Resolution #**2023-109** RE: Support for Lake Chelan Bureau of Reclamation WaterSMART Cooperative Watershed Management Program Grant Application
4. Recommendation to Award and Execute Agreement (Small Works Roster) with Empire EWP, LLC, for Beaver Creek Well Set-Up Project 20231204A5-6
5. Agreement with Natural Systems Design for Nason Creek River Mile 12 Floodplain Reconnection Project Final Design 20231204A5-7
6. Supplement to Agreement with Cascadia Conservation District for Lake Chelan Twenty-Five Mile Creek Post-Fire Implementation and Monitoring Plan 20231204A5-8

**11:32:44 A.M. Continued Board Discussion**

- LTAC Recommendations
- Performance Evaluations

11:53:37 A.M. Recess Until Tuesday

Tuesday, December 5, 2023

8:05:14 A.M. **Back in session**

8:00 A.M. **Budget Workshop**

9:50:47 A.M. **Recess**

9:57:20 A.M. **Back in session – Continue Budget Workshop**

10:40:42 A.M. **Recess**

11:03:10 A.M. **Back in session**

11:05:03 A.M. **Public Works Director Eric Pierson**

Discussion

1. Statutory Warranty Deed Between Chelan County and Wenatchee School District for the South Wenatchee Water Quality Facility
2. Resolution to Rescind Resolution No. 88-56 Relating to the Setting and Adjustment of the Rate Structure for the Dryden Transfer Station
3. First Amendment of Chelan County Agreement with North Central Recovery and Recycling for Waste Transportation from Dryden Transfer Station
4. Open Item

11:05:03 A.M. **Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Approve Statutory Warranty Deed Between Chelan County and Wenatchee School District for the South Wenatchee Water Quality Facility
2. Resolution #2023-110 RE: Rescinding Resolution No. 88-56 Relating to the Setting and Adjustment of the Rate Structure for the Dryden Transfer Station
3. Approve First Amendment of Chelan County Agreement with North Central Recovery and Recycling for Waste Transportation from Dryden Transfer Station

20231204A5-9

20231204A5-10

11:09:03 A.M. **Continue Board Discussion**

11:10:08 A.M. **Recess**

11:31:10 A.M. **Back in session**

11:31:48 A.M. **Community Development Director Deanna Walter**

#### Discussion

1. Review of Resolution for CPAs 23-100, 23-101, 23-102, 23-103, 23-104, 23-105, 23-106, 23-107, 23-108
2. Review of Resolution for ZTA 23-426 (City of Chelan Code Changes)
3. Manson Blvd & Moonlight Bay STR Question/Issue
4. Population Allocations
5. Initiate Application and Review for Annual CIP CPA
6. Dec 11<sup>th</sup> Reminder of STR Workshop with BOCC and Staff (No Public Comment Will Be Taken)
7. Departmental Update

#### 11:55:04 A.M. **Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows:

1. Resolution #**2023-111** RE: Adoption of Comprehensive Plan Map Amendments
  - a) File No. CPA 23-100
  - b) File No. CPA 23-101
  - c) File No. CPA 23-102
  - d) File No. CPA 23-103
  - e) File No. CPA 23-104
  - f) File No. CPA 23-105
  - g) File No. CPA 23-106
  - h) File No. CPA 23-107
  - i) File No. CPA 23-108
2. Resolution #**2023-112** RE: Adoption of Resolution approving ZTA 23-426 (City of Chelan code changes)

#### 11:59:39 A.M. **Executive Session – Real Estate**

Upon motion and second by Commissioners Overbay and Smith, the Commission unanimously approves to move into a 10-minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

**Extend Executive Session by 5 minutes**– *Public Notified*

12:14:35 P.M. **Move back to regular session**

12:15:14 A.M. **Recess**

12:30:36 P.M. **Back in session**

**12:31:20 P.M. Executive Session RE: Pending Litigation**

Upon motion and second by Commissioners Overbay and Smith, the Commission unanimously approves to move into a 15-minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Prosecuting Attorney Robert Sealby, Deputy Prosecuting Attorney Susan Hinkle and Marcus Foster relating to litigation.

**Extend Executive Session by 10 minutes— *Public Notified***

**12:56:03 P.M. Move back to regular session**

**12:56:14 A.M. Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Settlement Agreement

**12:56:42 A.M. Adjourn**

Board adjourns until Monday, December 11, 2023.

Weekly Voucher Approval for Payment	20231204B4-1
Current Expense	\$829130.75
Other Funds	<u>\$921,966.09</u>
Total All Funds	\$1751096.84

BOARD OF CHELAN COUNTY COMMISSIONERS

TIFFANY GERING, CHAIR

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ANABEL TORRES, Clerk of the Board

